

Amendment to the Rules for Admission Procedure and Conditions for Admission to Study in the Bachelor Study at the Faculty of Mining and Geology at VSB - Technical University of Ostrava for the academic year 2020/2021

In connection with the Coronavirus epidemic (COVID-19), the Dean of the Faculty of Mining and Geology (FMG) amends the admission procedure for the following academic year 2020/2021 for these Bachelor degree programmes/fields of study at the consulting centres Ostrava and Most.

Bachelor degree programmes/fields of study

Consultation centre Ostrava

- **Mining Surveying** - field of study (instruction in the Czech language) in the full-time or combined form of study, included in the degree programme *Geodesy and Cartography*;
- **Mineral Economics** - field of study (instruction in the Czech language) in the full-time or combined form of study;
- **Environmental Engineering** - field of study (instruction in the Czech language) in the full-time form of study, included in the degree programme *Mineral Raw Materials*;
- **Engineering Geodesy** - field of study (instruction in the Czech language) in the full-time or combined form of study, included in the degree programme *Geodesy and Cartography*;
- **Geoinformatics** - field of study (instruction in the Czech or English language) in the full-time form of study, included in the degree programme *Geodesy, Cartography and Geoinformatics*;
- **Geological Engineering** - field of study (instruction in the Czech or English language) in the full-time or combined form of study, included in the degree programme *Geological Engineering*;
- **Geoscience and Industrial Tourism** - degree programme (instruction in the Czech language) in the full-time form of study;
- **Waste Management and Mineral Processing** - degree programme (instruction in the Czech language) in the full-time or combined form of study.
- **Water Technologies and Water Management** - field of study (instruction in the Czech language) in the full-time or combined form of study, included in the degree programme *Mineral Raw Materials*;
- **Mining of Mineral Resources** - degree programme (instruction in the Czech or English language) in the full-time (instruction in the Czech language) or combined form of study;

Consultation centre Most

- **Mineral Economics** - field of study (instruction in the Czech language) in the combined form of study;
- **Mining of Mineral Resources** - degree programme (instruction in the Czech language) in the combined form of study;
- **Waste Management and Mineral Processing** - degree programme (instruction in the Czech language) in the combined form of study;
- **Engineering Geodesy** - field of study (instruction in the Czech language) in the combined form of study, included in the degree programme *Geodesy and Cartography*.

The Faculty of Mining and Geology also offers the study to candidates with specific needs. If interested, please contact the study office: studijni.hgf@vsb.cz.

For degree programmes taught in English, a fee is payable in accordance with Section 58 (5) of Act No. 111/1998 Coll. on Higher Education Institutions and on amending and supplementing certain acts (the Higher Education Act), **as amended**, amounting to **EUR 3,500 per the academic year**. For degree programmes taught in the Czech language, the above fee associated with study at the Faculty of Mining and Geology does not apply.

The manner and conditions of submitting the application for the Bachelor study

In order to submit an application for the Bachelor study, the candidate must meet the following conditions by **31 March 2020** (first round):

- Submit an electronic application form at <http://uchazec.vsb.cz>. It is not necessary to print the application, it is not necessary to have it confirmed at the secondary school or send it to VSB-TUO.
- Enter the arithmetic mean (rounded to 2 decimal places) of all subjects from secondary school (annual report), and in the last year, the average of the half-year report; in the case of foreigners, including any conversion to the Czech grading. If the candidate has already obtained the school-leaving certificate, he/she shall also attach this document.
- The condition for submitting an application for the combination study is a practice (full-time employment) of at least 3 years.

- Pay an administrative fee of **CZK 500** for the admission procedure. The fee is non-refundable at any stage of the admission procedure. This fee must be paid immediately after submission of the application, but no later than by March 31, 2020 for the first round. An unpaid fee makes the application invalid. Both the payer's bank and the payee's bank fees are charged to the payer's account (as instructions for fees in the case of payments through the SWIFT interbank network, OUR payment type must be entered).

Send the administrative fee to the account:

- Account name: Vysoká škola báňská – Technická univerzita Ostrava (VSB – Technical University of Ostrava)
- Account number: 100954151/0300
- Variable symbol: **will be generated by the system at the end of the application**
- Constant symbol: 0558
- Bank: ČSOB, a. s., branch Ostrava-Poruba, Hlavní třída 703, 708 39 Ostrava-Poruba
- Data for making the payment from abroad:
 - IBAN: CZ51 0300 0000 0001 0095 4151
 - BIC (SWIFT) code: CEKOCZPP
- Instructions for fees in the case of payments through the SWIFT interbank network: OUR

If these conditions are not met, the application will be excluded from the admission procedure.

The Faculty does not require a certificate of medical fitness. However, for some degree programmes, a certificate of medical fitness to complete some subjects them may be required during the studies.

Candidates whose application has fulfilled the conditions for submitting the application must also submit the following documents in the form of electronic application attachment by 15 July 2020:

- **secondary school-leaving certificate;**
- **proof of recognition of the validity of foreign secondary education in the Czech Republic** (recognition, https://www.msk.cz/verejna_sprava/postupy.html), if education was achieved abroad (does not apply to equivalent documents, e.g. from the Slovak Republic),
- **language certificate.** The candidate is obliged to demonstrate the ability to study in the selected language. In the case of study in Czech, it is sufficient to submit a secondary school-leaving certificate in Czech or Slovak, otherwise the candidate must submit a certificate proving the Czech language skills at B1 level (<http://www.vsb.cz/712/cs/cestina-pro-cizince/>). In the case of study in English, it is sufficient to submit a secondary school-leaving certificate in English, otherwise the candidate must submit a certificate demonstrating the English language skills at B1 level (e.g. TOEFL or IELTS). In cases worthy of special consideration, the Dean may waive this examination.
- In the combined form of study incl. evidence of a **structured CV** showing the necessary 3-year practice (full-time employment).

All required documents must be scanned or photographed in clearly legible quality and contain all pages.

If the limit number of degree programmes/fields of study is not reached, the Dean will announce the **second round** of the admission procedure. The deadline for submitting the application for this round is **31 August 2020**. In the event of failure to complete the second round, the Dean may announce further rounds of the admission procedure. If the limit number of candidates for a degree programme/field of study is exceeded, the faculty reserves the right to offer another degree programme/field of study where the limit number of candidates has not been reached yet.

The Dean of the Faculty of Mining and Geology at VSB-TUO decides on admission to the degree programme.

If the candidate has given his/her consent, the admission decision will be sent to him/her via the information system within 30 days of the verification of the conditions for admission to study, no later than **20 July 2020** (first round).

The decision to refuse to study will be made in writing and delivered to the candidate. Candidates whose residence is unknown shall be served by posting the decision on the notice board.

In order to decide on admission to study, the ranking of candidates is compiled according to the achieved total score from the secondary school (see Appendix 2).

The candidate who was placed in the order in which he/she has exceeded the expected maximum number of the candidates admitted to the degree programme/field of study is not admitted to the study for a large number of candidates eligible for admission.

If a higher number of candidates has the same score as the last admitted candidate, which complies with the maximum number of the admitted candidates, all candidates will be admitted.

Enrolments in the study will take place in July, August and September 2020 (**only electronically**) and specific instructions for enrolment in each degree programme will be published on the faculty website <https://www.hgf.vsb.cz/cs/uchazeci/prijimaci-rizeni/>.

If not all of the admitted candidates appear for enrolment and the expected number of enrolments is not achieved in the degree programme, candidates who have met the admission requirements and have not been admitted for a large number of candidates will be offered the possibility of additional admission after enrolment. If there are more such candidates than the number of places, the additional admission offer will be made in descending order of the number of marks achieved in the admission procedure.

The candidate has the right to inspect all the materials that are relevant for the decision on his/her admission to study at the Study Department during office hours and within 15 days from the date of receipt of the notification of the result of the admission

procedure. No duplicates or copies of these materials are provided.

The candidate may appeal against the decision within 30 days from the date of its notification. The organ of appeal is the Rector. The submission of a written appeal is governed by Section 50 of Act No. 111/1998 Coll., on Higher Education Institutions and the amendment to other acts (the Higher Education Act), as amended.

The admission procedure is closed on **30 October 2020**.

Within 15 days after the end of the admission procedure, the faculty will publish on the web portal of the faculty (<http://www.hgf.vsb.cz>) a report on the course and results of the admission procedure pursuant to Section 50 (9) of Act No. 111/1998 Coll. on Higher Education and on Amendments to Other Acts (Higher Education Act), as amended.

These Rules for Admission Procedure and the Conditions of Admission to the Bachelor Study at the Faculty of Mining and Geology of VSB - Technical University of Ostrava for the academic year 2020/2021 were approved in accordance with Section 27 (1) (e) of Act No. 111/1998 Coll., on Higher Education Institutions and on amendment to other acts (the Higher Education Act), as amended, by the Academic Senate of the Mining and Geological Faculty of the Mining University - Technical University of Ostrava on 8 April 2020.

Ostrava, 8 April 2020

prof. Ing. Vladimír Slivka, CSc., dr.h.c.
Dean of the Faculty of Mining and Geology

Appendix 1.

Limit number of admitted candidates for Bachelor degree programmes/fields of study at the Faculty of Mining and Geology for the academic year 2020/2021

Degree programme:	Field of study:	Limit numbers of admitted candidates 2020/2021			
		full-time study	combined study Ostrava	combined study Most	sum for the degree programme
		40	20	30	90
Waste Management and Mineral Processing		40	30	35	105
Mining of Mineral Resources		35	25	35	95
Geoscience and Industrial Tourism		120	-	-	120
Geodesy, Cartography and Geoinformatics					60
	Geoinformatics	60	-	-	
Geodesy and Cartography					150
	Mining Surveying	15	15	-	
	Engineering Geodesy	60	30	30	
Geological Engineering					85
	Geological Engineering	55	30	-	
Mineral Raw Materials					130
	Environmental Engineering	60	-	-	
	Water Technologies and Water Management	45	25	-	

Limit number of admitted candidates for Bachelor degree programs/fields of study at the Faculty of Mining and Geology for the academic year 2020/2021 accredited in a foreign language

Degree programme:	Field of study:	Limit numbers of admitted candidates 2020/2021			
		full-time study	combined study Ostrava	combined study Most	sum for the degree programme
Mining of Mineral Resources		8	-	-	8
Geodesy, Cartography and Geoinformatics					12
	Geoinformatics	12	-	-	
Geological Engineering					20
	Geological Engineering	20	-	-	

Determination of the order of candidates to study

Method of setting marks for the evaluation of the study average of all subjects from the secondary school (annual report) and in the last year the average of the half-year report is included.

$$\text{MARKS FOR AVERAGE} = 25(5-X)$$

where X is the arithmetic mean of all subjects from the secondary school (annual report) and in the last year the average of the semi-annual report is included.

$$\text{TOTAL MARKS} = \text{AVERAGE MARKS}$$

Note: Marks will be rounded to 2 decimal places