

**The Rules for Admission Procedure and Conditions for Admission to Study in the Doctoral Study in English language at the Faculty of Mining and Geology at VSB - Technical University of Ostrava for the academic year 2022/2023**

The Dean of the Faculty of Mining and Geology (FMG) announces **the admission procedure, starting from 1 November 2021 for the academic year 2022/2023** for the doctoral degree programmes taught in English at the consulting centre Ostrava.

**Doctoral degree programmes**

The instruction takes place only in the consulting centre Ostrava in the full-time (English language) form of study in the following degree programmes/fields of study:

**Doctoral study: 4-year study, Ph.D. degree**

- **Applied Geology** (instruction in **English language**);
- **Geoinformatics** (instruction in **English language**);
- **Mining and Mining Geomechanics** (instruction in **English language**);
- **Processing** (instruction in **English language**).

**For degree programmes taught in English, a tuition fee is payable** in accordance with Section 58 (5) of Act No. 111/1998 Coll. on Higher Education Institutions and on amending and supplementing certain acts (the Higher Education Act), as amended, amounting to **EUR 3,500 per the academic year**.

**The manner and conditions of submitting the application for the doctoral study**

**In order to submit an application for the doctoral study, the candidate must meet the following conditions by 28 February 2022:**

- **Submit an electronic application form** at <<http://uchazec.vsb.cz>>. It is not necessary to print or send the application to VSB-TUO.
- **Choose the general topic of the doctoral thesis** in the selected degree programme/field of study. This topic is a mandatory entry of the application. Applicants are **advised** to consult the supervisor about the topic before submitting the application.
- **Enter the intermediate results of the (follow-up) Master's study and the value of the arithmetic mean** (rounded to 2 decimal places) **from the results from the first to the last but one semester**. If the applicant has already obtained a (follow-up) Master's Degree and Diploma Supplement, he/she will insert both of these documents in an attachment.
- **Pay an administrative fee of CZK 500**. The fee is non-refundable at any stage of the admission procedure. We recommend paying the fee immediately after submitting the application – an unpaid application cannot be further administered in the system.

**Send the administrative fee to the account:**

- Account name: Vysoká škola báňská – Technická univerzita Ostrava (VSB – Technical University of Ostrava)
- Account number: 100954151/0300
- Variable symbol: **will be generated by the system at the end of the application**
- Constant symbol: 0558
- Bank: ČSOB, a. s., branch Ostrava-Poruba, Hlavní třída 703, 708 39 Ostrava-Poruba
- Data for making the payment from abroad:
  - IBAN: CZ51 0300 0000 0001 0095 4151
  - BIC (SWIFT) code: CEKOCZPP
- Instructions for fees in the case of payments through the SWIFT interbank network: OUR

If these conditions are not met, the application will be excluded from the admission procedure.

**Candidates whose application has fulfilled the conditions for submitting the application must also submit the following documents in the form of electronic application attachment by 28 February 2022:**

- **Master's degree (follow-up),**
- **diploma supplement,**
- **structured curriculum vitae,**
- list of published and unpublished works (if any),
- other documents (if any, e.g. evidence of previous experience, proof of state examination in a foreign language),

- **document confirming the fact the candidate completed a higher education Master Programme if s/he obtained the higher education degree abroad (this does not apply to equivalent documents, e.g. from Slovakia).** The procedure to acknowledge completed education obtained abroad is described in the document “Assessment of Applicants’ Foreign Education within the Admission Procedure at VŠB – Technical University of Ostrava” <<https://dokumenty.vsb.cz/docs/files/en/9f06014d-db84-46c0-a5a5-4432e0b442e6>>. If the assessment of previous education will take place within the admission procedure, it is necessary **to deliver** the necessary documents (see <<https://www.vsb.cz/en/university/university-services/recognition-of-foreign-education/>>) **in paper form** (address: VŠB-TUO, study department FMG, 17. listopadu 2172/15, 708 33 Ostrava-Poruba, Czech Republic) **no later than 30 days before the deadline for delivery of attachments** to the electronic application. After this deadline, the university does not guarantee a timely assessment of previous education;
- **language certificate.** The candidate is obliged to demonstrate the ability to study in the selected language. In the case of study in Czech, it is sufficient to prove the university education completed in Czech or Slovak language, otherwise the candidate must submit a certificate proving the Czech language skills at the B1 level (<https://www.vsb.cz/712/en/courses-and-exams/czech-for-foreigners/>). In the case of study in English, it is sufficient to prove the university education completed in English, otherwise the candidate must submit a certificate demonstrating the English language skills at B1 level (e.g. TOEFL or IELTS). In cases worthy of special consideration, the Dean may waive this examination.

**All required documents must be scanned or photographed in clearly legible quality and contain all pages.**

**The applications for the studies in the applicants who supplied all required documents will be decided about based on the meeting of admission committees held on 10 March 2022.** The entrance examinations are carried out by the admission committee appointed by the Dean of the faculty. Committees may also be appointed jointly for multiple degree programmes/fields of study. The admission committee will assess the achievements in the (follow-up) Master’s study and the expertise in relation to the selected degree programme and framework topic. Assessment is based on the submitted documents, i.e. the arithmetic mean, CV, list of published and unpublished works, or other documents. The committee will evaluate candidates with points ranging from 0 to 150 points.

If more than one candidate applies for the framework topic, the highest total number of points gained from the entrance examination is decisive for the admission.

Other candidates in descending order may be offered a different framework topic based.

The applicants will be ranked according to the number of points awarded by the admission committee and applicants will be admitted from the highest value to the maximum number of students admitted to the given degree programme.

The results of the admissions commissions will be published on the faculty website no later than 3 days from the date of their meeting.

If the limit number of degree programmes of study is not reached, the Dean will announce the **second round** of the admission procedure. The deadline for submitting the application for this round is **31 May 2022** for the programmes taught in English, or **31 August 2022** for the programmes taught in Czech (second round). In the event of failure to complete the second round, further rounds of the admission procedure may be announced.

**The Dean of the Faculty may announce another admission procedure in the academic year.**

The Dean of the Faculty of Mining and Geology at VSB-TUO decides on admission to the degree programme.

If the candidate has given his/her consent, the admission decision will be sent to him/her via the information system within 30 days of the verification of the conditions for admission to study, no later than **31 March 2022**.

The decision on non-admission to study will be made in writing and delivered to the candidate in the form of personal delivery. Candidates whose residence is unknown shall be served by posting the decision on the notice board.

In order to decide on admission to study, the ranking of candidates is compiled according to the achieved total score from the previous study and from the results of the entrance examination (see Appendix 2).

The candidate who has achieved the minimum number has fulfilled the conditions for admission to study.

The candidate who was placed in the order in which he/she has exceeded the expected maximum number of the candidates admitted to the degree programme/field of study is not admitted to the study for a large number of candidates eligible for admission.

If a higher number of candidates has the same score as the last admitted candidate, which complies with the maximum number of the admitted candidates, all candidates will be admitted.

If not all of the admitted candidates appear for enrolment and the expected number of enrolments is not achieved in

the degree programme, candidates who have met the admission requirements and have not been admitted for a large number of candidates will be offered the possibility of additional admission after enrolment. If there are more such candidates than the number of places, the additional admission offer will be made in descending order of the number of marks achieved in the admission procedure.

The candidate has the right to inspect all the materials that are relevant for the decision on his/her admission to study at the Study Department during office hours and within 15 days from the date of receipt of the notification of the result of the admission procedure. No duplicates or copies of these materials are provided.

The candidate may appeal against the decision within 30 days from the date of its notification. The authority of appeal is the Rector. The submission of a written appeal is governed by Section 50 of Act No. 111/1998 Coll., on Higher Education Institutions and the amendment to other acts (the Higher Education Act), as amended.

The admission procedure is closed on **30 October 2022**.

Within 15 days after the end of the admission procedure, the faculty will publish on the web portal of the faculty (<http://www.hgf.vsb.cz>) a report on the course and results of the admission procedure pursuant to Section 50 (9) of Act No. 111/1998 Coll. on Higher Education and on amendments to other acts (Higher Education Act), as amended.

*These The Rules for Admission Procedure and Conditions for Admission to Study in the Doctoral Study in English language at the Faculty of Mining and Geology at VSB - Technical University of Ostrava for the academic year 2022/2023 were approved in accordance with Section 27 (1) (e) of Act No. 111/1998 Coll., on Higher Education Institutions and on amendment to other acts (the Higher Education Act), as amended, by the Academic Senate of the Faculty of the Mining and Geology at VSB - Technical University of Ostrava on 26 October 2021.*

Ostrava, 27 October 2021

**prof. Ing. Vladimír Slivka, CSc., dr.h.c.  
Dean of the Faculty of Mining and Geology**

**Appendix 1.**

**Limit number of admitted candidates for doctoral degree programs at the Faculty of Mining and Geology for the academic year 2022/2023 accredited in a foreign language**

Degree programme:	Limit numbers of admitted candidates 2022/2023		
	full-time study	combined study Ostrava	sum for the degree programme
Applied Geology	10	-	10
Geoinformatics	8	-	8
Mining of Mineral Resources	4	-	4
Processing	4	-	4

**Appendix 2**

**Determination of the order of candidates to study**

Method of determining points for the evaluation of the study average achieved study from the previous study results from the first to the last but one semester.

$$\text{POINTS FOR AVERAGE} = 30(4-X),$$

where X is the arithmetic mean of the study results (rounded to 2 decimal places) from the results from the first to the last but one semester.

The method of determining points for evaluating the results of the admission committee

POINTS FOR ADMISSION COMMITTEE = 0 - 60

Total max. 60 points; min. 20 points

TOTAL POINTS = AVERAGE POINTS + POINTS FOR ADMISSION COMMITTEE

Note: Total max. 150 points; min. 20 points